

Minutes
Enterprise Charter School
Board Meeting
Monday Jul 15, 2013 @ 5:00 PM at ECS Board Room
Approved as amended 8/12/2013

Board Members Present

D. Cantaffa, D. Stieglitz, R. Morrisroe, T. Ess

Board Members Absent

L. Wallace, R. Martin

Guests Present

A. Starr, Dr. Robert Campo, Greg Speranza, H. Lyon, Heidi Salva, Jesse Baldwin, K. Graham, Kevin von der Empten, L. Morgan, L. Yonkosky, M. Laun, Maritza Baez, Melissa Perez, N. Krug

I. Opening Items

Determination of Quorum

Quorum of 5 member present.

Call the Meeting to Order

D. Cantaffa called a meeting of the board of trustees of Enterprise Charter School to order on Monday Jul 15, 2013 @ 5:01 PM at ECS Board Room.

Confirm Public Notice

Confirmation of Public notice by Nancy Krug.

Approve Minutes

T. Ess made a motion to Approve the June minutes.

D. Stieglitz seconded the motion.

The board **VOTED** unanimously to approve the motion.

Recognition of Final Candidates

The Enterprise Charter School Board of Trustees voted to select Melissa Perez as the final candidate to its Board of Trustees, with a term expiring on 7/1/2014, and Emilio Fuentes, with a term expiring 7/1/2014, pending approval by the Buffalo Board of Education.

T. Ess made a motion to recognize Melissa Perez and Emilio Fuentes as final candidates for the Board of Trustees, pending approval by the Buffalo Board of Education.

D. Cantaffa seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

Monthly Update

Dr Lyon discussed the grants. Tower has ended. Val Kovacs from PICCS will be working with new hires. Dr. Lyon also discussed RTTT and the small remainder of funds for this year's math support. Dr. Lyon also discussed the Long Range Plan and a new Site Based Leadership Team and requested a volunteer board member to join the team. The Board was also invited to attend The Leader in Me - 7 Habits of Highly Effective People professional development from August 5th to August 8th where staff will be trained. Dr Lyon stated we will continue to monitor Readers Workshop as we have made great progress with this program. The new hire orientation will take place on August 1st. Dr. Lyon discussed the schedule change from quarters to trimesters (with the exception of special areas which will remain in quarters) to provide more time for growth. Mr. Starr reviewed all the end of year data and targets. He also discussed the need for a more accurate tool for measuring growth.

III. Finance

Approval of May Financials

Mr. Morrisroe reviewed the May Financials in Mr. Wallace's absence.

T. Ess made a motion to to approve the May 2013 Financials.

D. Cantaffa seconded the motion.

The board **VOTED** unanimously to approve the motion.

Renovation Proposals

The renovation proposals were initially approved for build out and update renovations. Mr. Morrisroe suggested holding off on the build out (area A and G on the bid form) and only perform items for update of the building. He noted the items were bid separately for that purpose. T. Ess made a motion to approve the addendum for renovation proposals with removal of area A and area G (Alternate 1) for build out to Telco Construction as the lowest bidder who also has a good work history at Enterprise.

D. Cantaffa seconded the motion.

The board **VOTED** unanimously to approve the motion. Mr. Ess requested that safety measures be put in place by the construction company if children are in the building while the work is being done.

Resolutions Approved for Credit Cards, Phone Reimbursement, and Check Signing

Mr. Morrisroe reviewed the annual resolutions for credit card approvals, cell phone reimbursement, and the check signature policy.

R. Morrisroe made a motion to approve the credit card, cell phone, and check signature resolutions.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Lease Agreements for Lil' Workers and JA

Mr. Morrisroe discussed the lease agreements for Lil Workers Day Care and Junior Achievement which are located in our facility.

R. Morrisroe made a motion to approve the lease agreements for Lil Workers and Junior Achievement.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Contract Summaries

Mr. Morrisroe discussed each contract for Kirisits and Associates for our accounting services, Franklin Covey for "The Leader in Me" professional development, Garber Consulting for our E-Rate Consultant fees, Signature Learning for our bilingual speech services, United Business Systems for a new copier lease, and Mind Stream Consulting for our Leadership Coach. Upon discussion of the Mind Stream Consulting Contract, the Dr Cantaffa made a motion to go into Executive Session at 6:04 PM, seconded by Mr. Morrisroe. A motion was then made to come out of Executive Session by Mr. Morrisroe, seconded by Dr. Cantaffa at 6:10 PM.

R. Morrisroe made a motion to approve the contract for Kirisits and Associates.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Morrisroe made a motion to approve the contract for Franklin Covey for The Leader in Me training.

D. Stieglitz seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to approve the contract for Garber Consulting.

R. Morrisroe seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Morrisroe made a motion to approve the Signature Learning Contract for bilingual speech services.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to approve the Mind Stream Consulting Contract as amended with the July 8th description of responsibilities.

D. Cantaffa seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to approve the contract for United Business Systems for a new copier lease.

D. Stieglitz seconded the motion.

The board **VOTED** unanimously to approve the motion.

Fitch Rating Update

Mr. Morrisroe reviewed the Fitch Rating as ECS was downgraded from a BBB to BB. Dr Lyon and Dr Cantaffa were in contact with Nuveen (our Bond Holder) and Ms. Norton and Mr. Baldwin have been in contact with the Fitch Rating Agency.

IV. Committee Reports

Academic Committee

Dr Cantaffa reported there was no Academic Committee meeting in July due to the CEO interviews and a conference attended in Washington DC.

Finance Committee

Mr. Morrisroe stated the Financial information was discussed earlier.

HR/Personnel Committee

Dr Cantaffa reported there was no HR/Personnel Committee meeting in July due to the CEO interviews and a conference attended in Washington DC.

V. Executive

Legal, Operations & Personnel

Dr Cantaffa officially welcomed Heidi Salva as our new CEO pending final contract negotiations. Heidi is very excited to begin. Dr. Cantaffa also welcomed Melissa Laun, Director of Student Support Services.

VI. Other Business

Enrollment Report

Ms. Krug reviewed the enrollment report noting we are at full enrollment and indicated the graduating student placements for high school were many wonderful schools.

Public Comment

There was no public comment at this time.

Set Dates for Upcoming Committee and Board Meetings

The board decided the August meetings will take place as usual and decisions will be made for future meetings after the new board members are in place.

Executive Session

R. Morrisroe made a motion to go into Executive Session at 6:28 PM to discuss a personnel matter.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to to come out of Executive Session at 6:38 PM.

D. Cantaffa seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Cantaffa made a motion to approve Dr Lyon to be Interim CEO until Heidi Salva begins as CEO. Dr Lyon will receive a \$2000 stipend for her additional services.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Dr Lyon updated the Board on the summer program and field trips taking place. She also advised the Board that we are currently interviewing for 3 positions and Mr. Speranza is interviewing 10 candidates for substitute positions. Mr. Speranza reported out on his support for end of year reporting and his examination of data and trends. Dr Lyon informed the Board of the recent donations in the amount of \$1700 from Leadership Buffalo to support the Willie Hutch Jones Program at our school. Dr Lyon distributed information from the Erie County Association of

School Board Training for any interested board members. This could be done in conjunction with the program from the WNY Education Services Council with Tim O'Neill.

D. Cantaffa made a motion to go into Executive Session at 6:55 PM, inviting the new CEO, Interim CEO, School Council, and all prospective board members to remain, to discuss the litigation for charter renewal.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Stieglitz made a motion to come out of Executive Session at 7:26 PM.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Cantaffa made a motion to accept council's recommendation to accept the one (1) year renewal and authorize council to discontinue litigation against the named defendants once the Board of Regents has approved the one (1) year charter renewal.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Morrisroe made a motion to go into Executive Session at 7:35 PM to discuss personnel matters.

D. Stieglitz seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to come out of Executive Session at 8:10 PM.

D. Stieglitz seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Cantaffa made a motion to approve a consent agenda with the following items: new hires with a flexible start date of new CEO contingent upon contract negotiations; hire lunch monitors; send to Committee PTO buy back or additional PTO; pilot 1 hour reduction in workday of 12 month employees through 8/2/13 to be revisited by CEO and Committee; Reaffirmation that CEO (not the CAT) is CIO; Approve additional 10 days of PTO for CAT; Approve increase for 1 Teacher Assistant to \$29,000; PTO payouts for Jill Norton (per contract) and Nylsa Pineiro (Retirement) as recommended by the Finance Committee.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

Adjourn Meeting

R. Morrisroe made a motion to adjourn the meeting at 8:19 PM.

D. Stieglitz seconded the motion.

The board **VOTED** unanimously to approve the motion.