

Minutes
Enterprise Charter School
Board Meeting
Monday Dec 10, 2012 @ 5:00 PM at ECS

Board Members Present

R. Morrisroe, P. King, D. Stieglitz, D. Cantaffa, R. Martin

Board Members Absent

L. Wallace, M. Williams

Guests Present

Kevin Von Der Empten, J. LeFauve, J. Norton, Kristine Graham, Kristy Witkowski, H. Lyon, N. Krug

I. Opening Items

Determination of Quorum

A quorum of 5 members was established at 5:10 PM.

Call the Meeting to Order

R. Morrisroe called a meeting of the Board of Trustees of Enterprise Charter School to order on Monday Dec 10, 2012 @ 5:10 PM at ECS.

Confirm Public Notice

Approve Minutes

Minutes of the 11/5/12 meeting were approved as presented.

II. Director's Report

Renewal Status Report

Mrs. Norton reported that the 2nd Site Visit Report (SVR) was to have been reviewed and edited today. There are numerous corrections to be made. It is expected that the staff recommendation to the Buffalo Board of Education (BOE) will be made on 12/12/12.

Monthly Update

Mrs. Norton reported that there is the possibility of a partnership with Gateway Longview for mental health services for Enterprise Charter School (ECS) students. A 21st Century Learning Grant is being coordinated with Buffalo State College for support services. The \$200,000.00 would be specifically for mentoring, including Be A Friend and Big Brother/Big Sister programs. Mrs. Norton announced that members (10) of the Student Council and National Junior Honor Society have been invited to Albany to learn the Electoral College process.

III. Financial Report

Financial Statements/Contracts

Mr. Morrisroe reported that Ms. Kirisits and Mr. Wallace have reviewed the Financial Statements for period ending 10/31/12 and the Finance Committee recommends their approval. On a motion by Mr. Stieglitz, second by Dr. Cantaffa, with all in favor and no abstentions, the Financial Statements for the period ending 10/31/12

were approved. Mrs. Norton noted that the Title I and Title II funds have just been received. On a motion by Dr. Cantaffa, second by Ms. King, with all in favor and no abstentions the re-imbusement to Mrs. Norton for SUPES Academy and lunch expenses were approved.

Approve the 2012-13 budget as amended

The Recast Budget that demonstrates the right-sizing of staff was also recommended to the Board of Trustees by the Finance Committee. On a motion by Mr. Stieglitz, second by Dr. Cantaffa, with all in favor and no abstentions, the Recast Budget was approved.

IV. Academic Excellence

Monthly Update

Dr. Lyon noted that Trustees have received her written report and that she has completed about ¼ of the teacher evaluations for the time period and has had pre-observation conferences with teachers. Dr. Lyon reported that the Erie County Association of School Boards has invited ECS to join their group, adding that until the present, Charter Schools have been excluded from the organization.

V. Dean of Students

Monthly Update

In Mr. Simmons' absence, Mrs. Norton reviewed his report that was compiled for information on suspensions. It was noted that ± ½ were new students to ECS and that long-time students assist in teaching new students the culture of the school. The offenders are not just students in crisis, but families in crisis with chronic problems. Mrs. Norton stated that a family orientation is done at the beginning of the school year, but after that it is a quick intake. Mr. Stieglitz pointed out that efforts to create a residential school have not been successful.

VI. Committee Reports

Academic Committee

Dr. Cantaffa thanked the Administration for the requested information that will inform the Comprehensive Academic Plan that is to be developed. Teachers have begun the Student Learning Objectives (SLO) and the testing schedule is revised to add more days to the schedule.

Executive Committee

Mr. Morrisroe encouraged Trustees to use the Highbar Tool to reach better focus especially with all of the changes and uncertainty with the Renewal. The Goal Setting process will be looked at in mid-January and reviewed again in June. New Trustees are being sought. Dr. Cantaffa recommended that Trustees read "Board Meetings: A Guide for Charter Schools", and the assessments on Highbar. The role of the Governance Committee is currently being filled by the Executive Committee and additional training is considered necessary.

Finance Committee

Mrs. Norton reported for Mr. Wallace, stating that the Performance Based Compensation Plan payments have been called in. It is the first of PICCS payments. Mr. Stieglitz, architect for the Health Now building being constructed just north of ECS, reported that traffic patterns were reviewed and given careful consideration in the design plan. Mrs. Norton and Mr. Von Der Empten agreed that it is well planned and thought out.

HR/Personnel Committee

Mrs. Norton and Dr. Lyon updated the Board of Trustees regarding staff changes and efforts to fill out the teaching staff. Ms. King reported that the ECS staff is looking into unionizing and that they continue to ask for more concrete Renewal information.

VII. Executive

Legal, Operations & Personnel

There were no legal issues brought forward.

VIII. Other Business

Emergency Conditional Appointments

There were no Emergency Conditional Appointments.

Enrollment Report

Ms. Krug reported that efforts continue to be made to replace the expelled students, noting that it is always more difficult to bring in new students later in the year. She added that marketing is done mostly in the Fall & Spring but there are sometimes special opportunities to advertise ECS. Also, the marketing funding was cut from the recast budget and there is some question as to whether ECS has the capacity to take in more students in need of services. Ms. Krug also pointed out that ECS does not get extra funding for ESL services. There are some students on a waiting list for 7th grade but 3rd & 8th grade lists are depleted.

Public Comment

There was no public comment.

Other:

Since there have been no candidates for the Staff Liaison position, Mrs. Norton will set a deadline for nominations. The Annual Winter Concert will be held on 12/20/12 at 2 PM.

IX. Closing Items

Adjourn Meeting

On a motion by Ms. King, second by Ms. Martin, with all in favor and no abstentions, the meeting was adjourned at 6:37 PM.

Signature

I, Rachel Martin, Secretary of Enterprise Charter School Board of Trustees, was present at a meeting held on 12/10/12. I verify that the foregoing minutes are accurate.



Rachel Martin, Board of Trustees