

Minutes

Enterprise Charter School

Board Meeting

Monday Nov 5, 2012

Present:

J. Norton, R. Morrisroe, L. Wallace, P. King, D. Stieglitz, M. Williams, D. Cantaffa, R. Martin

Guests:

Andrew Starr, Anne Gugliuzza, Jeff Reinhardt, Justine LeFauve, Kevin von der Empten, Melissa Streiff, Nancy Krug, Patricia Pitts, CEI, Paulette Gandel

I. Opening Items

Call the Meeting to Order

R. Morrisroe called a meeting of the board of trustees of Enterprise Charter School to order on Monday Nov 5, 2012 @ 5:04 PM at ECS Board Room.

Determination of Quorum

A quorum of 7 members was present at 5:04 PM.
Public Notice was confirmed.

Approve Minutes

The minutes of the 10/8/12 meeting of the Board of Trustees were approved as amended and the minutes of the 6/11/12 meeting of the Charter Renewal Committee were approved on a motion by Dr. Cantaffa, second by Ms. Williams, with all in favor and no abstentions.

II. Director's Report

Monthly Update

Ms. Norton welcomed the visitors from PICCS. Ms. Norton reported that corrections were made on the Renewal Application and return to Buffalo Board of Education (BOE). A response will be drafted to the Site Visit Report with edits to facts stated and submitted by 11/14/12. Angela Cullen has suggested that ECS may be on the BOE agenda for 12/12/12 and Ms. Norton noted that it would be in our best interest to contact BOE members that we know. She has requested parent testimonials via students. Ms. Norton distributed folders and assigned "homework" to Trustees regarding the High Bar, Board On Track Program, and reminded all that future notification will be delivered using that system. She also recommended that Trustees go to the High Bar Site and take the assessments.

III. Academic Excellence

Monthly Update

Mr. Starr reviewed Dr. Lyon's monthly report that was distributed in the Board Packet. Ms. Norton reported that there is a Professional Development Session on the Danielson framework that is being offered via the PICCS grant. There is a Network Team of all local Charter Schools for training and guidance. Discussion related to Student Learning Objectives (SLO's) ended with additional questions to be answered. A meeting with Dr. Lyon will be set regarding Response to Intervention (RIT). The Data Analysis Survey for November will go to the next Academic Excellence Committee meeting. The Progress Monitoring period ends 12/13/12 and report cards go out tomorrow.
Reviewed by Mr. Starr, Mr. Simmons' October 2012 Suspension Data was discussed and Ms. Norton will ask for a comparison with last year. Mr. Stieglitz recommended that a program be developed to bring new students into sync with the school culture to help to reduce the number of incidents. Ms. Williams would

like to know how these numbers compare to other Charter Schools and how many students may be at Enterprise as a “new start”. Ms. Gugliuzza pointed out that several of the students have memory/cognitive issues as part of their disability.

IV. Committee Reports

Academic Committee

Mr. Morrisroe reported that he expects High Bar to help with Infrastructure Building and assisting the Board to identify and parse out tasks as per Trustee skill sets. On a motion by Mr. Stieglitz, second by Mr. Wallace, with all in favor and no abstentions, the change of chairmanships of the Academic and Personnel Committees was ratified. Dr. Cantaffa will now serve as Vice Chair of the Board of Trustees and Chair of the Academic Committee and Ms. King will serve as Chair of the Personnel Committee. Dr. Cantaffa would like to see a Comprehensive Assessment Plan that includes what tests ECS uses and what they are for, as well as other options .

Executive Committee

Mr. Morrisroe noted our focus to be implementing High Bar and expects it to build capacity, help our training and provide clarity. AND it is underway .

Finance Committee

The Audit/Finance Committee recommends the payment of Ms. Norton’s expenses for the SUPES Academy of \$78.30 to the Board. The August and September Financial Reports were approved as received on a motion by Dr. Cantaffa, second by Mr. Stieglitz, with all in favor and no abstentions. The Accounting Policy and Procedure Manual has been reviewed and amended by Ms. Krug and she was offered the appreciation of the Board of Trustees. The Board formally accepted the Audit as presented, noting that a late adjustment had been made, on a motion by Mr. Wallace, second by Dr. Cantaffa, with 6 in favor and 1 abstention. An Unqualified Opinion was offered by the Auditors, with no material findings. Mr. Morrisroe asked where/how best to make some new investment in Academics. Ms. Norton reported that when ECS was a SINI there were grants available. She added that there is a 21st Century Grant out, that is seeking Priority and Focus Schools.

HR/Personnel Committee

Dr. Cantaffa reported that a new letter will be prepared by the sub-committee, to inform on how the HEDI scores will be arrived at. It will honor the ranges that staff held last year. Ineffective or Developing teachers will have a Teacher Improvement Plan (TIP) or a Teacher Support Plan (TSP). Ms. Norton noted having an Annual Professional Performance Review (APPR) would offer better access to funding. Dr. Cantaffa added that it is equally important to be aware of its constraints, and if it tends to move us away from our Charter. It was noted that PICCS has to comply with Federal and State requirements, as do Charter Schools. There was lengthy discussion regarding the SLO’s and when they would be ready to administer. Ms. Witkowski pointed out that some schools have already given them. On a motion by Ms. Martin, second by Mr. Wallace, with all in favor and no abstentions, the recommendation of the sub-committee was accepted.

V. Executive

Legal, Operations & Personnel

On a motion by Mr. Stieglitz, second by Dr. Cantaffa, with all in favor and no abstentions, the resignations of Mr. Helman and Ms. Cohan were accepted with regret. It was also noted that Ms. Streiff has resigned.

ECS has been invited to join the Erie County Association of School Boards. There are shared training opportunities. Charter schools are not recognized by the State School Boards Association. Ms. Norton will check on the cost of membership.

VI. Other Business

Draft Site Visit Report

Trustees were asked to review the report and offer edits for factual information, It is due back to Buffalo on 11/14/12.

Emergency Conditional Appointments

There were no Emergency Conditional Appointments.

Enrollment Report

There are currently 405 students enrolled at ECS.

VII. Closing Items

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 06:45 pm.

Respectfully Submitted,

R. Martin

Accuracy verification

I, Rachel Martin, Secretary of Enterprise Charter School Board of Trustees, was present at a meeting held 11/5/12. I verify that the foregoing minutes are accurate. *R. Martin* Rachel Martin,
Board of Trustees .